



COMMERCIAL BANK OF ETHIOPIA

INVITATION to Local Competitive Bid Bid No. 116/2023/24

1. Commercial Bank of Ethiopia (CBE) invites interested and potential bidders participate to supply the under listed Item:

Description of Goods	Qty.	UOM	EMD/Bid Bond Amount in Birr	Contract Type
BATTERY 45A 12V	140	Each	25,000.00	Long Term

2. The total quantity specified in the table above is estimation only. The Bank shall increase or decrease the quantity based on its demand upon award.
3. Bidder shall take into account that; The Contract period is for one year. It shall then be renewed under the terms and conditions for successive period of one (1) year but without exceeding five (5) years, and unless terminated by the Bank giving of three months' prior written notice. The Bank will issue purchase orders/award upon in need.
4. The Bid document shall be obtained commencing from **April 17, 2024** (from Commercial Bank of Ethiopia, Procurement Sub-Process, opposite to Vatican Embassy, next to Gibson Youth Academy, Commercial Bank of Ethiopia Building, 1st Floor, Room No. 103 against payment of a non-refundable fee of **Birr 200.00 (Two Hundred birr only) through Acct. No. 1000134998028**, in the name of **CBE Finance Process**. The bid document shall be collected during office hours (Monday to Friday 8:00-12:00A.M. 1:00-4:15P.M.; and Saturday 8:00-11:45A.M.) by presenting the payment advice. Presenting copy of renewed Trade License, Tax Clearance Certificate and VAT Registration Certificate is a must. You can also access the Bid document online from <https://bids.extratenders.com/>.
5. Bidders shall be quite sure to state direct line phone number, cell phone number and e-mail address of their organization correctly while collecting bid documents. Failure in receipt of bid communication due to incorrectness of the above will not be the responsibility of the Bank.
6. Bid proposal shall be accompanied by the bid bond/Earnest Money Deposit in the amount as stated above in the table in the form of Unconditional Bank Guarantee or Cash Payment Order (C.P.O.). **Bid bond/EMD in any other form is not acceptable.**
7. **Earnest Money Deposit (EMD)/Bid Bond shall be submitted in separate envelope on or before May 14, 2024 at 12:00 noon (06:00 Local Time)**
8. All bids must be deposited in the tender box prepared for this purpose at Commercial Bank of Ethiopia, Procurement Sub-Process, during office hours on/before **May 14, 2024 at 14:00 P.M. (08:00 Local Time)** the place mentioned under no. 4 above.
9. Bid opening shall be held in the presence of bidders and/or their legal representative who wish to attend, on **May 14, 2024 at 14:30 P.M (08:30 Local Time)** at CBE Building hall in the place mentioned under no. 4 above.
10. Failure to comply any of the conditions from 2-8 above shall result in automatic rejection.
11. Interested eligible bidders may obtain further information from Procurement Sub-Process, P.O. Box 255, Addis Ababa, Ethiopia, +251961287921/+251920413490, or visit: CBE website tender section.
12. CBE reserves the right to accept or reject any or all bids.